**Batavia Mothers’ Club Foundation**

**General Meeting at Batavia Public Library**

**February 3, 2016**

Christy Kulczycki called the meeting to order at 7:11.

Approved minutes from the January meeting.

Roll Call by Anique Drouin

Guests – none

Auxiliary Members Present – Jenny Mareska

Correspondence - No

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| **President**Christy Kulczycki | * We are going to be taking the club picture at the beginning of the meeting next month.
* We STILL need a raffle chair. Jill Lowe will be on your committee, but she has done it for four years. It’s time for someone else to take over for next year.
* We vote on the BOD in April. Tonight everyone will come up and tell you their main rolls and responsibilities
* Board is President/Past President/President Elect, Secretary, Treasurer, Ways and Means, Communications, Philanthropic
* Anyone can sign up for committee chairs, to be on BOD have to be in club for one full year
* There are other jobs she has done in the club that are more work than President. She runs the meetings and BOD meetings; she is also the club figurehead to get our club out into the community. She answers a lot of emails.
* Next month committee chairs will give a description about their rolls.
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| **Past President**Kendra Walker | * Also pretty easy position. You are in charge of the governance committee (she’s putting that together now). Going over the P&P, Bylaws. Needs 5 people—3 from BOD and 2 from general population. Secretary is automatically on it.
* When you are done being Past President you don’t have to pay for banquet or dues for three years (and you get great presents at the end of the year)
* Has to help fill all the positions for next year. People have told her they are interested and she has the forms
* Board meetings aren’t that hard to go to—still a lot of fun to be had.
* If you are interested in a position, let her know.
* Committee chairs—based on points, but when you fill out the form, please fill out your top three choices
* BOD—goes to a vote if more than one person interested in a position.
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| **President Elect**Nicole Boland | * Easy position, just a learning year and you shadow the president.
* Help Ways and Means and Communications
* She’s still trying to talk to Urban Salon
* Plans retreat and a small internal fund raiser
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| **Treasurer**Eunice Turnbaugh | * Checking: $43,757.88

Savings: $885.94* She’s in charge of the money, tracking the money, depositing checks, paying our bills, at our fundraisers she is in charge of the money and cash boxes and deposits everything that night. At the end of the season also in charge of taxes (July).
* Everything is already created in a spreadsheet format.
* She’s enjoyed it and done it for two years, she’ll help anyone who has questions about it.
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| **Secretary**Anique Drouin | * Takes minutes, in charge of club email, check the PO box and opens all the mail. Gets busy around Craft Show. Attend all BOD and general meetings.
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| **Ways and Means**Deanna Modaff  | * In charge of getting the sponsors that sponsor our club—money to help the club put on the fundraisers and pay the costs of those fundraisers.
* Busy in the beginning of the year (club year—July/August) as you are contacting old sponsors and trying to get the new sponsors.
* Coordinate with the chairs of Craft Show, Bunco, and Fox Trot regarding our sponsors
* Always looking for new sponsors, so you should let us know.
* We just got a new Platinum sponsor last week at Bunco (over $600).
* You have a committee—we didn’t meet a lot but we break up the calls to the sponsors. You are not on your own to do this.
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| **Philanthropic**Christine Olsen | * Coordinates the charitable activities of the club.
* In charge or organizing Share and Care - Shopping for items with the extra money and delivers stuff each month to the chosen charity/organization.
* There is a committee with her.
* Organizes new teachers’ gifts, Christmas families, Two Rivers, ham drive, coat drive, etc.
* Sends out the applications and collects them for our disbursements
* This month we are sending share and care items to Tri City Services—
* She’s received 8 requests thus far for funds
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| **Communications**Kathy Evangelista | * Responsible for all communications into our community: press releases, newsletter (Summer and Winter), backpack mail, post cards, does the printing for our events, works with the chairs of the fundraisers, club updates right before the meeting each month she gets updates from the committee chairs and organizes, website upkeep, maintain the 5 Facebook pages, she has a small committee.
* You do need to be organized to some extent and need some technical ability in terms of websites. She works with the webmaster.
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| **Auxiliary**Tara Gray | * No report
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| **Bunco**Jill Lowe & Palak Coleman | * We had a great night.
* Good news—Last year we made $2400 and this year we made about $4,000! We sold out!
* We got some additional walk ins.
* We saved some money on food $10/person
* We’ve sent a survey monkey out to try and get some feed back.
* Thank you because I know it was a long night.
* Plug for Raffle—it’s a lot of fun, she will help out, she just cannot physically do it next year
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| **Community Relations**Michele Anderson | * Anderson Animal Shelter tours March 3rd and 4th
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| **Craft Show**Gabby Laboda& Maura Hirschauer | * We REALLY need a raffle subcommittee chair—it is basically laid out for you.
* We are looking at October 15th for a date and they will get in touch with the high school this week. The following week is BatFest.
* There was a lot of positive feedback from previous year.
* They are coming around for people to sign up for committees.
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| **Flower Fund**Pam Kent  | * Spring Secret Sis—still needs 2 more people to get involved in order to run it this spring.
* Awaiting the next two babies—due in March.
* If you signed up for meals, she will be in touch with you.
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| **Fox Trot**Christina Marotta & Allison Lindy | * April 30th. Registration is open, spread the word!
* Like the Fox Trot FB page
* Invite people to the fox trot
* If you’re involved in other groups, please share it
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| **Historian**Naomi Krodel  | * No report/Take Pictures
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| **Hostess**Samantha Jackson/Kristie Diebold | * We are figuring out banquet details. Dinner, old board/new board ceremony, dancing.
* We are open to suggestions for a different place.
* She has member spotlight: Kathy Evangelista and Kelly DeMaria
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| **Membership**Gina Buselli | * Next open house Sunday February 28th at Sarah Barrett’s house in the afternoon.
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| **Recreation**Nadia Perkins  | * A week from today we have the kids’ Valentine’s party at Kristin Gehrles’ house.
* She called the Couples’ Funway Bowling—last Thursday or Friday of this month. It’s cheaper on Thursday ($!0 less) if on Friday it’s a non-refundable deposit. Most people interested in Friday the 26th of February.
* You can come by yourself if you’d like.
* Kids’ Easter egg hunt—Kristin will help her out. Easter is the last Sunday of March this year.
* After hours at Aliano’s
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| Old business | * None
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| New business | * None
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| Adjourned  | * 8:06 pm
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Flower Fund Winner: Kristie Diebold

Share & Care Winner: Kelly DeMaria

Respectfully submitted by Anique Drouin